

Senior Apprenticeship Program Expectations

Overview: The Senior Apprenticeship Program is designed to give seniors work experience within PWS that they can apply to college and future jobs. It is also an opportunity for lower school children, faculty, staff and parents to meet high school students and realize what awesome human beings they are. Apprenticeships can happen in the math periods or foreign language periods (but not both) if they have met the credit requirements for those subjects. Prior Apprentice jobs have included helping a class teacher in the early grades or Early Childhood classes with reading, handwork, games, Eurhythm or fieldtrips. Students have also assisted a high school teacher, helped with computer work and other tasks in the Admissions Office, assisted Mr. Ian with librarian work, joined Mr. Brendan with care of the grounds and building, or worked on Living Lab projects. Mentors have eagerly requested apprentices because they have a lot of important work that needs doing and they want to work with seniors. It has been made clear to mentors that apprenticeship is different than volunteering. Although there will be a fair amount of menial tasks (because that is a real aspect of most jobs), mentors have agreed to also seek out tasks in which seniors can learn and practice new skills that could benefit them in the future. In return for the mentor's time and effort in making this experience meaningful, seniors are asked to be positive and curious towards all of the work asked of them. The Apprenticeship experience will be listed on the student's transcript with a Pass/Fail grade based on attendance and on meeting the expectations laid out by the Mentor. Students should contact Shanti.McCarter@portlandwaldorf.org to inquire about available Apprenticeship opportunities. Then they should complete and sign both sides of this form.

Expectations of the Apprentices:

- 1) Students will arrive on time to all apprenticeship meetings.
- 2) If a student is sick or has another valid reason for absence, the student will contact the mentor in advance to directly notify him/her of the planned absence.
- 3) Students will dress according to the mentor's expectations.
- 4) Students will give their best effort and attitude to the work at hand, and will seek out opportunities to learn and be helpful.

Expectations of the Mentor:

- 1) Mentors are available to supervise the student for the full period.
- 2) Mentors prepare plenty of work for the student to ensure that the student is engaged in work for the entire period.
- 3) Mentors provide instruction and explanations of the work so that students can gain knowledge and skill to use in future jobs (it is understood that not all tasks will be meaningful and skills focused, but we ask that you help them learn whenever feasibly possible).
- 4) Mentors communicate in advance with the student *and* Shanti McCarter if an apprenticeship meeting must be canceled for a specific week.

I, _____, have read and agree to fulfill the expectations of apprentices.

Student Signature

Date

